

Town of Ledyard
Organizational/Monthly Meeting
January 11, 2021

A monthly meeting of the Ledyard Town Board, County of Cayuga in the State of New York was held on the 14th day of January 2019 via video conference at 7:30 pm.

PRESENT: Mark Jordan, Supervisor
John Binns, Councilman
Therese Shook, Councilman
Scott Heinekamp, Councilman
Casey Otis, Councilman
Stephan Arnold, Superintendent of Highways
Jamie Bailey, Clerk

ABSENT:

OTHERS PRESENT:
1 guest online

PLEDGE-REMEMBER TROOPS

Supervisor, Jordan called the meeting to order at 7:32pm with the pledge to the flag and a moment of silence to remember our troops.

PRIVILEGE FROM FLOOR/CONCERNS

ADOPTIONS AND APPOINTMENTS 2021

Motion: To approve the Adoptions and Appointments of 2021

Motion By: Councilman Heinekamp

Seconded By: Councilman Shook

Motion Carried

Ayes	4	Shook, Heinekamp, Binns, Otis
Nays	0	

Motion Passed

ADOPT THE FOLLOWING:

- VACATION POLICY FOR 2021
- PROCUREMENT POLICY
- RETENTION AND DISPOSITION SCHEDULE (LGS-1)
- RULES OF ORDER FOR TOWN BOARD MEETINGS
- MEETING TIMES: SECOND ~~TUESDAY~~ **MONDAY** OF EACH MONTH @ 7:30PM
- CITIZEN AS DESIGNATED NEWSPAPER
- CAYUGA LAKE NATIONAL BANK FOR TOWN BANK
- DESIGNATE MARK JORDAN AS FISCAL OFFICER
- ADOPT PUBLIC HOURS FOR TOWN HALL 9AM-12PM TUESDAY, THURSDAY, AND SATURDAY

APPROVE ANNUAL & TERM APPOINTMENTS FOR THE TOWN OF LEDYARD

- DEPUTY SUPERVISOR – JOHN BINNS
- DEPUTY TOWN CLERK – MAUREEN MACNAMARA
- DEPUTY HIGHWAY SUPERINTENDENT – TYLER SMITH
- AUDITOR OF JUSTICE DEPT. – DUDLEY HAND
- ATTORNEY FOR THE TOWN OF LEDYARD – CHARLES THOMAS
- HISTORIAN – JUDY FURNESS
- COURT CLERK – BEVERLY EMERSON & TERRY RAFFERTY
- CODE ENFORCEMENT/ZONING OFFICER – DANIEL GREEN
- BOOKKEEPER – DUDLEY HAND
- DOG CONTROL OFFICER – CARL COLLIER (FINGERLAKES DOG PROTECTION AGENCY)
- REGISTRAR OF VITAL STATISTICS – JAMIE BAILEY
- DEPUTY REGISTRAR – ERICA MILLER
- BAR MEMBER – AMY TOREA
- CODE ENFORCEMENT / ZBA CLERK -JAMIE BAILEY
- TOWN REP. TO CAYUGA COUNTY PLANNING BOARD – DEBBIE ROSS
- PLANNING BOARD CLERK – JAMIE BAILEY
- PLANNING BOARD MEMBER – THEON PARSEGHIAN
- ZBA BOARD MEMBER – VIRGIL FARLOW
- OFFICE SANITATION – NOT APPOINTED

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Councilman Binns mentioned error in monthly meeting date. Supervisor Jordan confirmed meetings are held the second ~~Tuesday~~ **Monday** of each month @ 7:30pm

RESIGNATION

Supervisor Jordan stated he received the resignation letter from Katrina Baliva for the office and sanitation. Councilman Heinekamp mentioned Marie Fenner for a replacement. Councilman Shook mentioned Dawn Locastro and Cindy Thurston for a replacement. Supervisor Jordan stated the Town will not be filling the position at this time as the highway dept. and office personnel can clean their areas.

ZONING

Approval from Cayuga County GML-239 and Town have been completed and the changes will be submitted to the state.

DOG LAW

Supervisor Jordan informed the board about a situation that occurred on Brick Church Rd. with a dog. The incident resulted in one resident having a broken wrist. 3 tickets for unlicensed dogs were issued to the dog owner. The current Dog Law uses the word "habitual" which means an incident happening two times in one week per Jen Collier at Finger Lakes Dog Protection Agency. Councilman Shook referenced *Section 3; Nuisance, section g* of the Dog Law which states, "cause damage to property or person of others". Councilman Otis mentioned contacting the Sheriff Dept. but was explained that this matter needs to be handled by the Finger Lakes Dog Protection Agency. This will be further discussed along with possible changes to the dog law at February's meeting.

HIGHWAY

Superintendent Arnold briefly mentioned a new pick up truck. Supervisor Jordan asked that he presents two quotes at February's meeting.

MINUTES

No minutes were provided as the month of December 2020 meeting was not held due to COVID-19.

APPROVAL OF REPORTS

Motion: To approve the Supervisor, Code Enforcement and Clerks Report

Motion By: Councilman Shook
Seconded By: Councilman Heinekamp

Motion Carried

Ayes	4	Otis, Heinekamp, Binns, Shook
Nays	0	

Motion Passed

WATER DISTRICT

Supervisor Jordan mentioned that he had attended a Cayuga County Water Authority meeting at the end of December. Supervisor Schenck from Springport had recommended that Aurora should hook onto the Springport line. The water comes from the city of Auburn. The Supervisor from Owasco and Mayor of Auburn both have pumping stations and stated they could pump all the water that is needed to supply Cayuga County. Another meeting will be held in January.

BILLS

Council will make appointments to come to the office to review the bills.

ADJOURNMENT

Motion made to Adjourned at 8:07pm

Motion by: Councilman Binns
Seconded by: Councilman Heinekamp

Motion Carried

Ayes	4	Shook, Heinekamp, Binns, Otis
Nays	0	

Motion Passed