

Town of Ledyard

Established January 30, 1823

1099 Poplar Ridge Rd., Aurora, NY 13026

Phone 315.364.5707 | Fax 315.364.5711

TownofLedyard.com

A Regular Monthly meeting of the Ledyard Town Board, County of Cayuga, State of New York was held on the 14th day of October 2024 at the Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026 at 7:30 pm.

Present: Mark Jordan, Supervisor
Mike Britt, Council
Therese Shook, Council
Anne Reynolds, Council
Jason Burroughs, Council

Others: Jamie Bailey, Town Clerk
Stephan Arnold, Highway Superintendent
Shirley Eagan, Historian

Absent:

Guests: 9

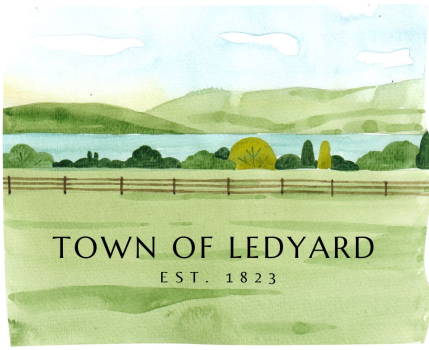
PLEDGE-REMEMBER TROOPS

Supervisor Jordan called the meeting to order with the Pledge of Allegiance and a moment of silence for our troops at 7:30 pm.

PRIVILEGE FROM THE FLOOR

MINUTES

It was brought to Supervisor Jordans attention that the minutes were on the website, and he asked if it was standard practice. Bailey stated that they are required to be on website within 2 weeks after meeting. (*Clerk Manual page 53 §2.25 Minutes S later shown to supervisor*)Jordan asked if they had to approve the minutes before the board meeting. Clerk Bailey stated, no. Shook asked if it stated "Draft" on it and Bailey stated, yes. Jordan asked if it was NYS law and Bailey stated, yes. Jordan wanted to have clarification on page 6 of the minutes that stated, "Bailey stated that she didn't realize when she took on the position that she would be doing some of the Supervisors work." Jordan stated that it was the emails that I was referring to and he would take care of that himself. Jordan also wanted to clarify also from page 6 "Clerk Bailey stated that this should go into an executive session. Bailey stated again that it should go to executive session". Jordan then went on to say that only a board member can move to go into executive session and needs to be seconded by a board member and then vote. Last



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clarification that Jordan wanted to address was Bailey including in the Sept. Meeting minutes, "Supervisor Jordan stated that he knew what a clerk does, and Bailey explained that he did not because he was too busy making jokes about everything." Jordan responded that he did not remember making any jokes and if he did, he was sorry. Burroughs mentioned that he was not aware that the minutes could be put on the website without approval. Shook agreed but was ok because it said "draft". Burroughs stated once it was out there, it was out there rather it was correct or incorrect. Jordan stated he thought if people wanted to be quoted as they said not as interpreted. Jordan stated he thought the board could pass a resolution to not allow unapproved minutes on the website until they are approved. Burroughs agreed. Shook assumed corrections would be made followed by Burroughs stating before they are posted on the website, otherwise why would they need approval. (*Town Clerk § 2.22 and §2.25 Minutes E, §2.25 Minutes N, and §2.25 Minutes S*). Shook asked if Jordan was making changes or suggestions and his reply was, they can stay but he wanted to make sure everyone was up to date on who can vote to go into executive session. Jordan asked if Britt was ok with it and he stated he saw nothing that was inaccurate. Reynolds stated it was a lot but fine.

A motion was made to accept the minutes.

Motion made by: Anne Reynolds

Seconded by: Therese Shook

Aye: 4 Shook, Britt, Reynolds, Burroughs

Nay: 0

Abstain: 0

Absent: 0

Motion: Passed

HIGHWAY

Arnold stated that they are done with mowing and switching to winter stuff.

Jason Burroughs mentioned that the mowing looked great.

REPORTS

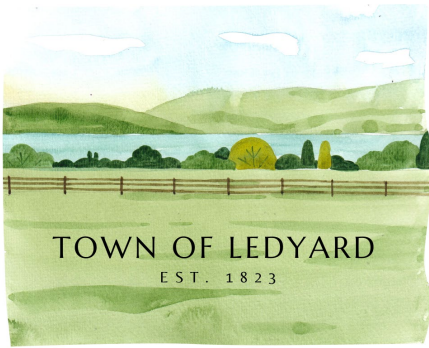
A motion was made to accept the Supervisor, Code Enforcement and Clerk report for the month of September 2024.

Motion made by: Jason Burroughs

Seconded by: Therese Shook

Aye: 4 Britt, Shook, Reynolds, Burroughs

Nay: 0



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Abstain: 0

Absent: 0
Motion: Passed

OLD BUSINESS | NEW BUSINESS

BUDGET

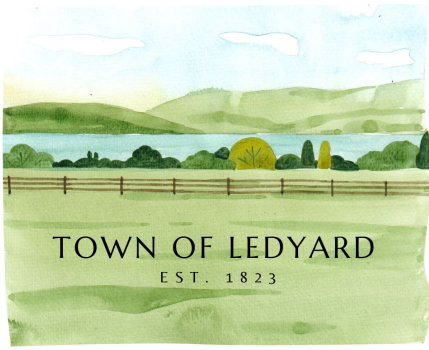
The budget will need to be adopted at the Nov. town board meeting. From the first page, the tax rate .429102 per \$1,000. Per Jordan, everyone will receive a COLA increase of 3.5% straight across except the Motor Equipment operators increased \$24.50 -\$26.50. Historians line will need to be changed. Therese Shook asked who the Towns records management clerk was, and Jordan stated Leah Hooper (*Town Clerk* §5.3). Jordan stated Leah was updating all the past records. Shook asked if it was a work in progress and always will be. Jordan asked Leah if she was getting close to done and Leah replied that she did not know because there were years, and years, and decades of records and files to go through. The General Fund funds were discussed. \$10,000 was put in for the lawyer. Contractual includes heating the building. Highway Account is mostly funded by County Sales Tax. An additional \$200k was put in for equipment fund in case the town decided to purchase a boom mower or truck. Snowplowing contract is now by the trip not the mileage and the town will receive \$93k and if they go over, the town will get the extra. Program for aging fund covers the scat van. The proposed 2025 budget changes can be made at the November 11, 2024 Board Meeting prior to adoption.

MEETING TIME

Councilman Britt asked if the November meeting could begin earlier, Jordan stated that the meetings always began at 7:30pm. Jordan explained that during the January (organizational meeting) meeting that the time for meetings is 7:30 and the public is accustomed to it. Jordan stated if Britt wanted to make a motion he could. Britt explained that he wanted it earlier just for the budget meeting, not every meeting. Jordan stated that Britt would have to squeeze a vote out of them, 7:30 works best for the agricultural community.

COMMENTS

Shook stated she did not recall the meeting going exceptionally long the last 3-4 years of the budget. Jordan stated they are usually done by 9 or so.



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MOTION

A Motion was made to have the November (only) meeting begin at 7pm.

Motion made by: Mike Britt

Seconded by:

Aye: 0

Nay: 0

Abstain: 0

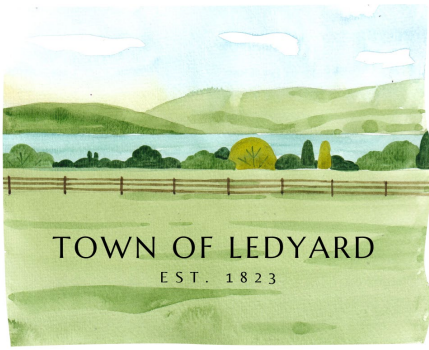
Absent: 0

Motion: **REJECTED**

BILLS

Discussion while Bills were passed for review and approval. Highway Superintendent Arnold asked what the mileage rate was, Clerk Bailey informed him of \$0.67. Arnold submitted additional vouchers. Jordan stated he thought the Gov't support of the ambulance was incorrect as the town gives them a pretty good...Jordan thought this was perhaps misplaced as he did not know. Public Safety fund, Jordan stated that was the dog control officer, Registrar of Vital Statistics for \$500 is the clerk. Public Health Narcotics Control is the test for the highway dept. Jordan asked if they just call in arbitrarily to have them come in and take a test? Highway responded, Yeap! Food Pantry asks for \$1,000/annually. Highway administration is Highway Superintendent Deputy. Jordan asked if Highway Superintendent Contractual expense was office materials and Arnold stated yes. The Youth Program was not used last year but hopefully it will start up again next year. Solid Waste personal services is pay and \$7,200 contractual is for taking garbage, Cemeteries is mowing, and Watershed has \$2600.

Arnold mentioned going to a one-day conference near Jamestown. The credit cards from CLNB was mentioned. Jordan stated they should be in this week. Jordan also stated that they will have a \$10,000.00 credit limit on them and there will be one for the clerk and one for the Highway Superintendent. Britt asked if Jordan was getting one and Jordan said he did not buy anything. This is the last week that the highway will have the boom mower. They are close to finishing. Jordan asked if Arnold got a price on it and Arnold said for used it would be \$50,000.00 but looking at the arm, the bushings are kinda shot. Burroughs asked if the Led lights were up in Levanna. Jordan stated they were supposed to be and they were only paying \$50/month but after reviewing the bill, it is still at \$78/month. Bailey presented the Town Clerk \$2.25/S, *Posting Minutes on the Town's Website.*



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A Motion was made to pay the following:

ABSTRACT	10
VOUCHER	200-221
FUND A	\$
FUND DB	\$
TOTAL AMOUNT	\$

Motion made by: Jason Burroughs
Seconded by: Therese Shook
Aye: 4 Burroughs, Shook, Reynolds, Britt
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

EXECUTIVE SESSION

A motion was made to go into Executive Session

Motion made by: Mike Britt
Seconded by: Therese Shook
Aye: 4 Burroughs, Shook, Reynolds, Britt
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

Respectfully Submitted,

Jamie Bailey Town Clerk