

Town of Ledyard
Organizational | Town Board Meeting
1099 Poplar Ridge Rd., Aurora, NY 13026
315.364.5707 | TownofLedyard@outlook.com
January 8, 2024 7:30 PM

An Organizational Monthly meeting of the Ledyard Town Board, County of Cayuga, State of New York was held on the 8th day of January, 2024 at the Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026 at 7:30 pm.

Present: Mark Jordan, Supervisor
Jason Burroughs, Council
Anne Reynolds, Council
Therese Shook, Councilman
Mike Britt, Councilman

Others: Jamie Bailey, Town Clerk
Stephan Arnold, Highway Superintendent

Absent:

Guests: 3

PLEDGE-REMEMBER TROOPS

Supervisor Jordan called the meeting to order with the Pledge of Allegiance and a moment of silence for our troops at 7:30 pm.

PRIVILEGE FROM THE FLOOR

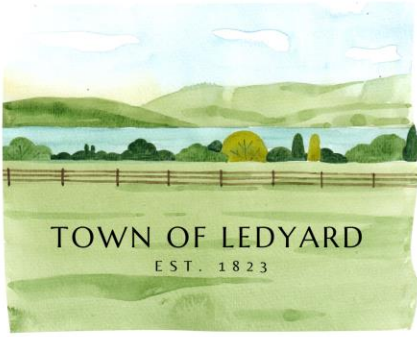
Justin Vennel from Synergy answered questions from the board regarding the quote that was provided for the town regarding the state mandated fire wall.

SYNERGY

Justin Vennel from Synergy discussed the firewall, antivirus, and support of the firewall. Mr. Vennel will follow up with a quote for the antivirus protection next week.

A motion was made to approve the quote from Synergy in the amount of \$3,235.00.

Motion made by: Therese Shook
Seconded by: Anne Reynolds
Aye: 4 Shook, Reynolds, Burroughs, Britt
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**



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MINUTES

A motion was made to accept the December 11, 2023 minutes.

Motion made by: Jason Burroughs
Seconded by: Anne Reynolds
Aye: 3 Burroughs, Reynolds, Shook
Nay: 0
Abstain: 1 Michael Britt
Absent: 0
Motion: **PASSED**

REPORTS

A motion was made to accept the Supervisor, Code Enforcement, and Clerk report for the month of December 2023.

Motion made by Therese Shook
Seconded by: Jason Burroughs
Aye: 4 Britt, Reynolds, Burroughs, Shook
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

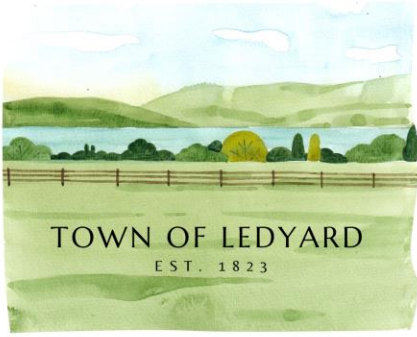
HIGHWAY

284 Agreement Expenditure form was passed to be signed by all board members.

Inventory list sent around for review.

Highway Superintendent Arnold wants Martin Luther King and Juneteenth added to the calendar as a paid holiday. The highway dept. currently has the following off.

- Labor Day
- Memorial Day
- Thanksgiving
- Christmas Day
- New Years Day
- Fourth of July



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CODE ENFORCEMENT

A motion was made to change sections of the Zoning Code for the reviewed errors in the lettering. This will not require a public hearing as no Zoning Laws will be changed.

Motion made by Anne Reynolds
Seconded by: Therese Shook
Aye: 4 Britt, Burroughs, Reynolds, Shook
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

DOG LICENSE FEE

A Motion was made to increase the Dog License Fee from \$4/\$10 to \$10 spayed/neutered and \$20 for unaltered dogs.

Motion made by: Anne Reynolds
Seconded by: Jason Burroughs
Aye: 4 Britt, Burroughs, Reynolds, Shook
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

ORGANIZATIONAL MEETING

Adopt Vacation Policy For 2024 which now includes Martin Luther

Adopt procurement policy for 2024

Rules of order for town board meetings for 2024

Roberts Rules of Order, Meetings are the second Monday of Each month starting at 7:30pm

Citizen as designated newspaper for 2024

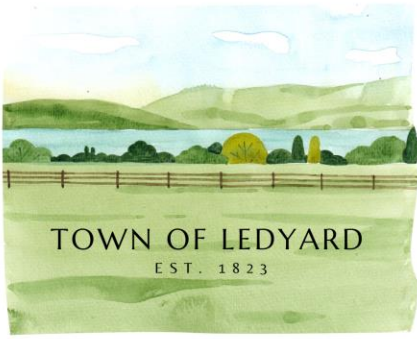
Cayuga Lake National Bank for town bank for 2024

Mark Jordan as chief fiscal officer for the town for 2024

Public office hours for the Ledyard Town Hall for 2024

Tuesday, Thursday, and Saturdays 9-12

Records Management



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Appointments for 2024

Deputy Supervisor – Jason Burroughs

Deputy Clerk – Leah Hooper and Maureen McNamara

Deputy Highway Superintendent – Tyler Smith

Historian – Shirley Egan

Court Clerk – Eron Klipple

Code Enforcement/Zoning Officer – Brian Hicks

Bookkeeper – Dudley Hand

Registrar of Vital Statistics – Jamie Bailey

Deputy Registrar- Leah Hooper

Assessor Clerk – appointed my Heather Garner

ZBA Member – Charlie Stevens

Planning Board Member – Eric Littlejohn

Board of Assessment Review Member – Mark will call Will re: his reappointment

Office Sanitation – Christine Tanner

Dog Warden – Country Acres Animal Shelter, Suzie Tracy

MOTION: A motion was made to pass the 2024 Organizational Agenda

Motion made by: Mark Jordan

Seconded by: Therese Shook

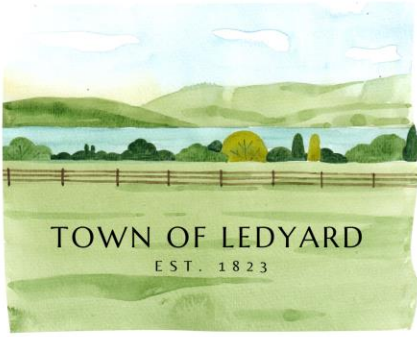
Aye: 4 Britt, Burroughs, Reynolds, Shook

Nay: 0

Abstain: 0

Absent: 0

Motion: **PASSED**



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BILLS

A Motion was made to pay the following:

ABSTRACT	01
VOUCHER	01-33
FUND A	\$6,902.63
FUND B	\$138.97
FUND DB	\$9,239.66
TOTAL AMOUNT	\$16,281.26

Motion made by Anne Reynolds
Seconded by: Jason Burroughs
Aye: 4 Britt, Burroughs, Reynolds, Shook
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

ADJOURN

A motion was made to adjourn the meeting at 8:47pm
Motion made by Therese Shook
Seconded by: Jason Burroughs
Aye: 4 Britt, Reynolds, Burroughs, Shook
Nay: 0
Abstain: 0
Absent: 0
Motion: **PASSED**

Respectfully Submitted,

Jamie Bailey, Town Clerk