

Town of Ledyard
Organizational/Monthly Meeting
January 8, 2018

A monthly and organizational meeting of the Ledyard Town Board, County of Cayuga and State of New York was held on the 8th day of January, 2018 at the Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026 at 7:34 pm.

Present: Mark Jordan, Supervisor
Jim Frisch, Councilman
John Binns, Councilman
Dan Green, Councilman
Scott Heinekamp, Councilman
Stephan Arnold, Highway Superintendent
Jamie Bailey, Town Clerk

Absent: None

Audience Members: 5

Tiffany Potter
Debbie Ross
Bill Tutton
Judy Furness
Ken Furness

PLEDGE-REMEMBER TROOPS

Privilege from the Floor

Supervisor Jordan informed historian Judy Furness of the current addition plans. Councilman Binns, asked that the installers of the climate control in the records room be contacted to confirm it is holding correct temperature and working properly. Supervisor, Jordan will call the installer.

Accept Minutes

On motion made by Councilman Frisch, seconded by Councilman Green, to accept the minutes from the December 4, 2017 regular meeting.

5 Ayes
0 Nays

Approve Reports

On motion made by Councilman Frisch, seconded by Councilman Binns, the Supervisor and Clerk reports were approved as submitted. Code enforcement reports were not submitted at this time.

5 Ayes
0 Nays

ADOPTIONS For 2018

On motion by Councilman Frisch, seconded by Councilman Binns, the following adoptions were passed:

- ADOPT VACATION POLICY FOR 2018
- ADOPT PROCUREMENT POLICY FOR 2018
- ADOPT RULES OF ORDER FOR THE TOWN BOARD MEETINGS FOR 2018
- ADOPT MEETING TIMES FOR 2018: Second Monday of each month at 7:30 pm
- ADOPT CITIZEN AS DESIGNATED NEWSPAPER FOR 2018
- ADOPT CAYUGA LAKE NATIONAL BANK FOR TOWN BANK FOR 2018
- DESIGNATE MARK JORDAN AS CHIEF FISCAL OFFICER FOR 2018
- ADOPT PUBLIC OFFICE HOURS FOR TOWN HALL FOR 2017: Tuesday, Thursday, Saturday mornings from 9:00 am to 12 noon.

- Clerk Bailey stated that she would like to move Tuesday 9-12 hours to Tuesday evening hours of 6-8pm with Justice for security purposes. This in addition to making office hours more accessible to residents. Councilman Frisch agreed that evening hours would be beneficial for residents. Clerk Bailey will speak with honorable Rafferty and Maason.

5 Ayes
0 Nays

APPOINTMENTS FOR 2018

On motion by Councilman Frisch, seconded by Councilman Green, the following appointments were approved:

Deputy Supervisor – Jim Frisch
Deputy Highway Superintendent – Tyler Smith
Historian – Judy Furness
Court Clerk – Terri Rafferty
Code Enforcement/Zoning Officer – Brian Hicks
Bookkeeper – Dudley Hand
Registrar of Vital Statistics – Jamie Bailey
Deputy Registrar- Debbie Brooks
ZBA Member – Bruck Mosher (5 year term)
Planning Board Member – Debbie Ross and Mark Bailey
Board of Assessment Review Member – Glen Gabriel
Office Sanitation – Denise Arnold
Dog Warden - Finger Lakes Dog Protection, Carl Collier

5 Ayes
0 Nays

APPROVE DOG CONTRACT FOR 2018

On motion made by Councilman Green, seconded by Councilman Frisch, the Dog Contract was approved as submitted.

5 Ayes
0 Nays

2018 RECORDS DESTRUCTION ACCORDING TO RECORDS RETENTION SCHEDULE:

On motion by Councilman Frisch, seconded by Councilman Binns, the records according to the NYS Archives are to be destroyed. Clerk Bailey will confirm process and review files prior to destruction.

5 Ayes
0 Nays

Town Barn

Supervisor Jordan will contact Gary Bush regarding addition to create more space for Historian.

Highway

Highway Superintendent Arnold, stated that the 3 year Extended Warranty for the loader would be \$1,070 if we were interested in it. The initial 1 year warranty covered everything. This will cover power transmission and engine repair. Approved

Highway Superintendent Arnold, stated that highway employees would like to begin using compensatory time. Employers compensate their employees for overtime hours with time off, instead of overtime pay.

Supervisor, Jordan and councilman, Frisch stated that Superintendent, Arnold is to use his discretion on request. Highway Superintendent, Arnold will keep track of hours.

Highway Superintendent Arnold, has asked that the dental & vision insurance be increased to premium for approx. \$17 per month. The family plan will be more. 2018 budget is completed. The employees are willing to pay the difference for the remaining 2018.

Supervisor, Jordan will speak with bookkeeper, Hand after Superintendent Arnold gets final amount from insurance company. This will be revisited when doing the 2019 budget.

Old/New Business

Chairman Frisch is working on setting up a Committee to revisit Zoning.

Paul Simkin and Bruck Mosher will sit in. Bill Tutton will be representative from the Zoning Board. Planning Board, Debbie Ross will be Clerk to committee. Supervisor, Jordan informed newly elected councilman, Heinekamp of why this needed to be done.

Reason being for this committee is as follows:

Complaint:

A Sunset Beach resident went to Zoning Board of Appeals to put in a shed and was turned down. The Zoning Board Clerk, Beleferti told resident to put the shed on wheels to make it a temporary structure. Town of Ledyard Zoning Law states that if a structure is on a piece of property for 8 months out of a 12 month period, it is a permanent structure. Supervisor, Jordan recommended Code Enforcement, Hicks send resident a letter stating he needs a building permit. After said resident does so, this will go to Zoning Board of Appeals. There are several properties along Honoco and Sunset Beach that have done similar with campers etc. Supervisor, Jordan stated that Code Enforcement, Hicks will speak with Charles Thomas, Ledyard Town Lawyer regarding recommendation. Councilman, Heinekamp stated he is willing to join committee. Councilman, Binns suggested to grandfather lots in so you do not have to go before the Variance Board but still need to get permit.

Pay Bills

Transfer list was submitted by Supervisor, Jordan. Bookkeeper, Hand asked board to approve budget transfers (enclosed). On motion by Councilman Binns, seconded by Councilman Frisch to transfer funds.

5 Ayes
0 Nays

On motion by Jim Frisch, seconded by John Binns, the bills on Abstract #001, #001-021; A=\$1,765.80; B=\$17.94; DA=\$0; DB=\$6,762.52 were approved for payment.

5 Ayes
0 Nays

Additional Appointment

On a motion by Councilman, Frisch and seconded by councilman, Binns, appoints Tiffany Potter as Planning Board, Code Enforcement, Assessor, and Zoning Board Clerk. This will be an hourly position at \$15.00.

5 Ayes
0 Nays

Adjourn

ADJOURN: On motion made by Councilperson Frisch, seconded by Councilman Green, the meeting was adjourned at 8:30 pm.

Respectfully Submitted,
Jamie Bailey, Ledyard Town Clerk

