

2016 ORGANIZATIONAL MEETING OF THE LEDYARD TOWN BOARD
1099 Poplar Ridge Road, Aurora, NY 13026
JANUARY 11, 2016

The meeting was called to order at 7:30 pm.

PRESENT: Mark Jordan, Supervisor
Jim Frisch, Councilman
John Binns, Councilman
Dan Green, Councilman
Paul Hilliard, Councilman
Steve Arnold, Highway Superintendent
Bill Button, Deputy Town Clerk

PLEDGE - REMEMBER TROOPS

APPROVE MINUTES: On motion by Dan Green, seconded by Jim Frisch, the Minutes for December, 2015 were approved as submitted.

VOTE: 5 Ayes, 0 Nays

APPROVE REPORTS: On motion by Jim Frisch, seconded by Dan Green, the Clerk and Code Officer Reports for December, 2015 were approved as submitted.

VOTE: 5 Ayes, 0 Nays

ADOPTIONS THAT FOLLOW: On motion by Jim Frisch, seconded by Paul Hilliard, the following adoptions were passed:

ADOPT VACATION POLICY FOR 2016: see enclosed

ADOPT PROCUREMENT POLICY FOR 2016: see enclosed

ADOPT RULES OF ORDER FOR THE TOWN BOARD MEETINGS FOR 2016: see enclosed

ADOPT MEETING TIMES FOR 2016: The second Monday of each month at 7:30 pm.

ADOPT CITIZEN AS DESIGNATED NEWSPAPER FOR 2016

ADOPT CAYUGA LAKE NATIONAL BANK FOR TOWN BANK FOR 2016

DESIGNATE MARK JORDN AS CHIEF FISCAL OFFICER FOR 2016

ADOPT PUBLIC OFFICE HOURS FOR TOWN HALL FOR 2016: The Town Hall Office Hours will be Tuesday, Thursday, and Saturday mornings from 9 am to 12 noon.

VOTE: 5 Ayes, 0 Nays

APPOINTMENTS FOR 2016: On motion by Jim Frisch, seconded by Dan Green, the following appointments were approved:

Deputy Supervisor – Jim Frisch

Deputy Clerk – Bill Button

Deputy Highway Superintendent – Ed Nedrow

Historian – Judy Furness

Court Clerk –Terri Rafferty

Code Enforcement/Zoning Officer – Brian Hicks

Bookkeeper – Dudley Hand

Registrar of Vital Statistics - Rose Marie Belforti

Deputy Registrar- Debbie Brooks

Assessor Clerk - Rose Marie Belforti

ZBA Member – Aaron Brozon

Planning Board Member Mark Bailey

Board of Assessment Review Member – Amy Torea

Office Sanitation -Rose Marie Belforti

Dog Warden - Finger Lakes Dog Protection, Carl Collier
VOTE: 5 Ayes, 0 Nays

APPROVE DOG CONTRACT FOR 2016: Tabled

RECORDS DESTRUCTION ACCORDING TO RECORDS RETENTION SCHEDULE: On motion by Jim Frisch, seconded by Dan Green, the records were approved for destruction according to NYS schedule.
VOTE: 5 Ayes, 0 Nays

PAY BILLS: On motion by Jim Frisch, seconded by Paul Hilliard, the bills on abstract #001, 001-023; A=\$5,130.54; B=\$99.49; DA=\$0; DB=\$1,484.84 were approved for payment.
VOTE: 5 Ayes, 0 Nays

ADJOURN: On motion by Jim Frisch, seconded by John Binns, the meeting was adjourned at 9:30 pm.

Respectfully Submitted;

Bill Button, Deputy Town Clerk