

Town of Ledyard
Monthly Meeting
February 12, 2018

A monthly meeting of the Ledyard Town Board, County of Cayuga in the State of New York was held on the 12th day of February, 2018 at the Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026 at 7:32 pm.

PRESENT: Mark Jordan, Supervisor
Jim Frisch, Councilman
Dan Green, Councilman
Scott Heinekamp, Councilman
Stephan Arnold, Superintendent of Highways
Jamie Bailey, Town Clerk

ABSENT: John Binns, Councilman

OTHERS PRESENT:
Debbie Ross, Planning Board; Bill Tutton, Zoning Board; Judy Furness, Historian; Ken Furness

PLEDGE-REMEMBER TROOPS

PROPOSED ADDITION

Kyle Davis presented the Town Board with 3 different floor plans for proposed Town Hall addition. Discussion was held on the following.

- Attic
 - To do a “cold storage” attic rather than single story, trusses would be additional \$2,000. This amount does not include stairs, flooring etc.
- Size of addition
- Pole barn vs. grated slab
- Entry Design
- Stair placement

The revised plans will be presented at the March 12, 2018 Town Board Meeting for approval.

PRIVILEGE OF FLOOR/PUBLIC CONCERNS

Historian, Furness mentioned concern of the temperature in the archive room as it was currently 60 degrees. Previously it was at 52 degrees. Supervisor, Jordan stated that Councilman, Binns was going to have someone come and look at the unit. It is unknown how well insulated the room is. The purposed addition will have spray foam insulation.

APPROVAL OF MINUTES

On motion made by Councilman Frisch, seconded by Councilman Green, to approve the minutes from the January 8, 2018

Adopted

4 Ayes Jordan, Frisch, Heinekamp, Green

0 Nays

Resolved the minutes of January 8, 2018 be approved including corrections of “Chairman” to “Councilman”.

Approve Reports

On motion made by Councilman Frisch, seconded by Councilman Green, the Supervisor, Code Enforcement and Clerk reports were approved as submitted.

4 Ayes Jordan, Frisch, Heinekamp, Green
0 Nays

NOVEMBER 2016 MINUTES

Tabled until March 12, 2018 Town Board Meeting

ASSESSMENT REPORT

Assessor Garner presented Assessment Report dated February 7, 2018.

AUDIT OF BOOKS AND RECORDS OF TOWN JUSTICE

Bookkeeper, Hand submitted a letter to comptroller stating all books, records, and deposits were handled properly.

RESOLUTION 01-2018

On a motion of Councilman Frisch, by seconded by Councilman Green, the following resolution was

ADOPTED Ayes 4 Jordan, Frisch, Heinekamp, Green
 Nays 0

SOLAR

The planning board will discuss the correct definition of "Front Yard Set Back" vs "Front Plain". Will be incorporated into Zoning Law once defined and a Public Hearing held.

REQUEST FOR VARIANCE

On motion made by Councilman Frisch, seconded by Councilman Green, approval of the flowing changes made

- Agricultural Residential Zone
 - Agreed to remove the following,
"If the individual requesting the variance is not the property owner, a letter from the property owner stating approval request".
 - "Call Code Enforcement Officer at 315-246-8389 for an appointment."
- Lakeshore Residential Zone
 - Agreed to remove the following,
"If the individual requesting the variance is not the property owner, a letter from the property owner stating approval request".
 - "Call Code Enforcement Officer at 315-246-8389 for an appointment."

Permit Fee:

On motion made by Councilman, Heinekamp, and seconded by Councilman, Frisch, to table the Code Enforcement fee schedule change until the March 12, 2018 Town Board Meeting.

Code Enforcement Officer, Hicks received a request from the Health Dept. for a septic system. The resident built a house with no permit. In 2006, the resident received a permit to build a pole barn. Since 2006, the said resident has now added onto the pole barn twice and put a bathroom in it. The summer of 2017, said resident also built a house.

HIGHWAY SUPERINTENDENT

No reporting's from Highway Superintendent, Arnold.

Old/New Business

- Councilman, Green informed the board that Code Enforcement Officer training will be held in Montour Falls. Registration fee is \$25.00 per class. There are a total of six classes throughout the summer of 2018. Councilman, Green will be going to represent the Town of Ledyard, as a town board member with intent to receive a code enforcement office certificate.

On a motion by Councilman Heinekamp, and seconded by Councilman Frisch, to approve Councilman, Greens request to attend Code Enforcement School as a representative of the Town of Ledyard in Montour Falls for a fee of \$25.00 per class.

Ayes	3	Jordan, Frisch, Heinekamp
Nays	0	

- Clerk, Bailey informed the Board of an incident that involved a past Deputy Clerk using keys to enter the building. It was mentioned again that locks be changed and records be kept on whom poses them. Clerk, Bailey informed Board of the upcoming NYS Town Clerk Association conference which includes the Notary Class along with exam.

On a motion by Councilman Frisch, and seconded by Councilman Green, to approve Clerk, Bailey's request to attend the NYSTCA conference in Albany from April 22, 2018 until April 24th in the amount of \$482.30.

- Clerk, Bailey announced Deputy Town Clerk appointment to Maureen McNamara.
- Clerk, Bailey announced that the website for the Town of Ledyard is updated with current information.

Pay Bills

On motion by Councilman, Frisch seconded by Councilman, Green to pay the bills on Abstract #002, #023-53 ; A=\$10,350.69; B=\$294.33; DA=\$0; DB=\$10,643.27.

4 Ayes Jordan, Frisch, Heinekamp, Green
0 Nays

Adjourn

On motion made by Councilperson Frisch, seconded by Councilman Green, the meeting was adjourned at 10:02 pm.

Respectfully Submitted,
Jamie Bailey, Ledyard Town Clerk

