

Regular Meeting of the Ledyard Town Board
January 13, 2014
Ledyard Town Hall, 1099 Poplar Ridge Road, Aurora, NY 13026

The meeting was called to order at 7:35 pm.

PRESENT: Mark Jordan, Supervisor
Jim Frisch, Councilman
John Binns, Councilman
Paul Hilliard, Councilman
Daniel Green, Councilman
Jim Bailey, Highway Superintendent
Rose Marie Belforti, Town Clerk

OTHERS: Glen Gabriel, Rt. 90, King Ferry

PLEDGE-REMEMBER TROOPS

APPROVE MINUTES: On motion by Jim Frisch, seconded by Paul Hilliard, the Minutes for December 2013 were approved as submitted.

VOTE: 4 Ayes, 0 Nays

APPROVE REPORTS: On motion by Paul Hilliard seconded by Jim Frisch, the Supervisor, Clerk and Code Officer's Reports for December, 2013 were approved as submitted.

VOTE: 4 Ayes, 0 Nays

APPOINT NEW BOARD MEMBER: On motion by Paul Hilliard, seconded by Jim Frisch, the Town Board approved Daniel Green as Town Board member to fill vacant seat for one year term ending 12/31/2015.

VOTE: 4 Ayes, 0 Nays

ADOPT VACATION POLICY FOR 2014: On motion by Jim Frisch, seconded by John Binns, the Vacation Policy for 2014 was approved as submitted. (See attached)

VOTE: 5 Ayes, 0 Nays

ADOPT PROCUREMENT POLICY FOR 2014/ADOPT RULES OF ORDER FOR TOWN BOARD MEETINGS/ADOPT MONTHLY MEETING TIME/ADOPT CITIZEN AS DESIGNATED NEWSPAPER/ADOPT CAYUGA LAKE NATIONAL BANK FOR TOWN BANK/DESIGNATE MARK JORDAN AS CHIEF FISCAL OFFICER/ADOPT PUBLIC OFFICE HOURS FOR TOWN HALL: On motion by Jim Frisch, seconded by John Binns, the Procurement Policy for 2014 (see attached), Rules of Order for the Town Board Meetings (see attached), monthly Town Board meeting time is 2nd Monday of each month at 7:30 pm, adopt the Citizen as designated newspaper for the Town, Cayuga Lake National Bank as the official Town of Ledyard Bank, Supervisor Mark Jordan as Chief Fiscal Officer, public office hours for the Town Hall as 9:00 am to 12:00 pm (noon) on Tuesday, Thursday, and Saturday.

VOTE: 5 Ayes, 0 Nays

APPROVED 2014 ANNUAL & TERM APPOINTMENTS FOR LEDYARD: On motion by Jim Frisch, seconded by Paul Hilliard, the following positions were approved:

- Deputy Supervisor-Jim Frisch (annual)
- Deputy Town Clerk-Bill Button (annual)
- Deputy Highway Superintendent-Ed Nedrow (annual)
- Historian-Judy Furness (annual)
- Court Clerk-Beverly Emerson (annual)
- Code Enforcement/Zoning Officer-Brian Hicks (annual)
- Bookkeeper-Dudley Hand (annual)
- Registrar of Vital Statistics-Dave Brooks (annual)
- Deputy Registrar-Rose Marie Belforti (annual)
- Assessor Clerk-Rose Marie Belforti (annual)
- ZBA member – Faye Bower (term ends 12/31/2018)

Planning Board member – Steve Kubarek (term ends 12/31/2018)

Board of Assessment Review member – Glen Gabriel to fill vacant seat (Cheryl Cooper-Reynolds resigned 2013) term ends 9/31/14

Office Sanitation-Rose Marie Belforti

VOTE: 5 Ayes, 0 Nays

APPROVE DOG CONTRACT FOR 2014: Tabled

RECORDS DESTRUCTION ACCORDING TO RECORDS RETENTION SCHEDULE: On motion by Jim Frisch, seconded by John Binns, the records to be destroyed according to the NYS Records Retention Schedule were approved for destruction.

VOTE: 5 Ayes 0 Nays

CODE OFFICE WINTER HOURS: Code Enforcement Officer Brian Hicks will continue to have office hours on Saturday mornings through the 2014 winter months.

HIGHWAY REPORT: Highway Superintendent Jim Bailey submitted an equipment inventory list to the Town Board for 2014 (see attached).

PAY BILLS: On motion by John Binns, seconded by Jim Frisch, the bills on abstract #001, 1-31; A=\$11,187.44; B=\$213.66; DA=\$0; DB=\$3,212.80 were approved for payment.

VOTE: 5 Ayes, 0 Nays

TRANSFERS: On motion by Jim Frisch, seconded by John Binns, the following Budget Transfers were approved.

VOTE 5 Ayes, 0 Nays

A FUND

Transfer	(\$1,312.00)	FROM	A1990.4	Contingency	
	\$1,152.00	TO	A1330.2	Tax Collector-Equipment	Computer & Monitor to be reimbursed by County
	\$160.00	TO	A1330.4	Tax Collector-Contractual	
Transfer	(\$282.00)	FROM	A1355.4	Assessor-Contractual	
	\$282.00	TO	A1355.12	Board of Assessment-Personal Services	Budgeted for in A1355.4
Transfer	(\$110.00)	FROM	A1410.4	Clerk-Contractual	Didn't Budget enough for Bill Button's time
	\$110.00	To	A1410.11	Deputy Clerk	
Transfer	(\$669.00)	FROM	A1990.4	Contingency	Computer & Monitor to be reimbursed by County
	\$669.00	TO	A1410.2	Town Clerk-Equipment	
Transfer	(\$1,000.00)	FROM	A1420.4	Attorney-Contractual	
	(\$1,014.00)	FROM	A1450.4	Elections-Contractual	
	(\$413.08)	FROM	A1920.4	Municipal Association Dues	
	\$2,427.08	TO	A1620.4	Buildings-Contractual	Used more Propane than we expected
Transfer	(\$316.00)	FROM	A1910.4	Unallocated Insurance	
	\$316.00	TO	A1620.41	Buildings-Contractual-Insurance	
Transfer	(\$71.00)	FROM	A1910.4	Unallocated Insurance	
	\$71.00	TO	A4230.4	Narcotics Control	

Transfer	(\$190.00)	FROM	A5132.4	Garage-Contractual	
	\$190.00	TO	A5010.4	Hwy & Street Admin-Contractual	
Transfer	(\$480.00)	FROM	A8989.4	Watershed	
	\$480.00	TO	A7320.4	Youth Programs-Contractual	Town of Genoa Swim Program not budgeted for
Transfer	(\$32.40)	FROM	A6510.4	Veterans Services-Contractual	
	\$32.40	TO	A7510.4	Historian-Contractual	Supplies not budgeted for
Transfer	(\$858.87)	FROM	A9040.8	Workers' Comp.	
	\$839.00	TO	A9030.8	Social Security	Social Security Exp. for Board members not budgeted for
	\$19.87	TO	A9035.8	Medicare	
B FUND					
Transfer	(\$84.53)	FROM	B8010.4	Zoning-Contractual	Reason: Actual cost greater than budget
	\$84.53	TO	B3620.4	Code Enforcement-Contractual	
Transfer	(\$305.00)	FROM	B8010.11	Zoning Board-Personal Services	
	(\$109.54)	FROM	B8010.4	Zoning Board-Contractual	
	(\$119.87)	FROM	B9040.8	Workers Compensation	
	(\$41.59)	FROM	B9010.8	State Retirement	
	\$576.00	TO	B8020.1	Planning-Personal Services	
DB FUND					
Transfer	(\$1,286.08)	FROM	DB5110.1	General Repairs-Pers Serv-Hauling	Reason: Actual cost greater than budget
	(\$1,249.28)	FROM	DB1990.4	Contingency	
	\$2,535.36	TO	DB5110.11	General Repairs-Pers Serv-Paving	
Transfer	(\$1,302.37)	FROM	DB1990.4	Contingency	Reason: Actual cost greater than budget
	\$1,302.37	TO	DB5110.4	General Repairs-Contractual	
Transfer	(\$2,200.00)	FROM	DB5130.21	Capital Reserve-Equipment	
	\$2,200.00	TO	DB5130.2	Machinery-Equipment-Capital	
Transfer	(\$448.35)	FROM	DB1990.4	Contingency	
	(\$372.33)	FROM	DB5142.1	Snow Removal-Personal Services	
	\$820.68	TO	DB5140.1	Brush-Personal Services	
Transfer	(\$624.72)	FROM	DB9060.8	Medical Insurance	Reason: Actual cost greater than budget
	\$624.72	TO	DB9040.8	Workers' Comp Ins	

ADJOURN: On motion by John Binns, seconded by Jim Frisch, the meeting was adjourned at 9:10 pm.

VOTE: 5 Ayes, 0 Nays

Respectfully Submitted,

Rose Marie Belforti, Ledyard Town Clerk

